

Advt- OS-A/111/2025

02.06.2025

**WALK- IN – INTERVIEW FOR**  
**Scientific Assistant**  
**(On contract Basis through**  
**A1 Facility and Property Managers Pvt. Ltd.)**

An outsourced Contractor for Manpower Services, looking for Scientific Assistant to be placed on contract at Tata Memorial Centre- ACTREC, Kharghar, Navi Mumbai-410 210 detailed as below:

**ESSENTIAL QUALIFICATION:** Bachelor's degree in life sciences and PG diploma in Medical Laboratory Technology. Preference will be given to those Candidates with Masters in Quality Management. Proficient in MS Office, report writing, and presentation of audit findings.

Additional Certifications (preferable)

- Training in ISO 15189: 2022
- Training in NABH/NABL accreditation standards.

**ESSENTIAL EXPERIENCE:** The candidate should have minimum 3 years of relevant work experience in a healthcare or clinical laboratory setting. 2 years of hands-on experience in quality assurance, compliance, internal audits in preparation for NABH and/or NABL accreditation.

Active participation in document control, SOP development, internal quality audits, external quality assessments (EQA). Familiar with root cause analysis, corrective and preventive action (CAPA) processes is Preferred.

Involvement in risk management, incident reporting, patient/clinician's feedback systems, and continuous quality improvement initiatives is Preferred.

**CONSOLIDATED SALARY:** ₹ 25,510/- p.m. to ₹ 32,000/- p.m.

**Age:** upto 35 years (may be relaxed on experience basis)

**DURATION:** 6 months (extendable as per requirement)

Candidates fulfilling above requirements may walk in for interview on **Monday, 09<sup>th</sup> June 2025, at 3<sup>rd</sup> floor, Room No-306, Paymaster Shodhika, TMC-ACTREC, Sec-22, Kharghar, Navi Mumbai- 410210** along with Bio-data, recent passport size photograph, scanned copies of Aadhar Card, PAN CARD, ORIGINAL and Self Attested copies of qualification mark sheet, certificates and experience certificates.

**REPORTING TIME:** 10:00 a.m. to 10:30 a.m.

Sd/-  
Supervisor