



**TATA MEMORIAL CENTRE  
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND EDUCATION  
IN CANCER**

**Kharghar, Navi Mumbai- 410 210**

**[www.actrec.gov.in](http://www.actrec.gov.in) Phone No : 91-22-27405000/5082/5353**

**(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)**

No. ACTREC/ADVT-43/2025

Dt. 25.02.2025

**INTERVIEW FOR  
DATA ENTRY OPERATOR  
(ON SHI PROJECT)**

**EDUCATIONAL QUALIFICATION: Mandatory:**

1. Graduate degree in relevant field with Computer course **OR**
2. H.Sc. with minimum 6 months course in computer from recognised institute or MSCIT.

**WORK EXPERIENCE:**

0 -6 months experience with scientific/ medical research desirable

**CONSOLIDATED SALARY:**

1. Graduates - Rs. 21,100/-p.m
2. Under Graduates – Rs.19,100/-p.m.

**JOB RESPONSIBILITIES: Data Management**

**DURATION:** Six Months

Eligible Candidates may attend the walk in interview on **Monday, 10th March, 2025** and report at **PS-306, 3<sup>rd</sup>Floor, Meeting Room, Paymaster Shodhika, ACTREC, Kharghar, Navi Mumbai - 410210**. Along with recent CV and photograph (passport size), **original and xerox** copies of all certificates (educational qualifications, work experience, and Aadhaar Card as ID proof)

**Reporting Time:** 10:00 AM to 10:30 AM.

*Alpasani*

In charge (Academic & Project Cell)